



# **CITY OF BOYNTON BEACH MUNICIPAL FIREFIGHTERS PENSION TRUST FUND**



**2100 North Florida Mango Road  
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## **NOTICE TO ALL MEMBERS Board Nomination Process & Election**

Please be advised that effective immediately there is one open seat for Pension Board Trustee, due to the resignation of Matt Petty<sup>1</sup>.

Any *Active Member (NON-DROP)* wishing to run for the seat may do so by self-nomination, no later than June 30, 2020 at 12:00 PM. To self-nominate simply write an e-mail to Dave Williams, Plan Administrator at [davew@bbffp.org](mailto:davew@bbffp.org).

The election dates will be *July 1, 2020 thru July 15, 2020* by 12:00 PM. If a run-off election is warranted, the election dates will be *July 16, 2020 to July 31, 2020* by 12:00 PM. All ballots will be mailed to your address of record on file with the Office of Retirement. This matter is time sensitive, as such the executed ballots must be received by the date & time cited, or they will not be counted.

Ballots will be counted directly after the election in the Palm Beach PBA Conference Room. The counting process is open to any member or the public. The candidate receiving the most votes win.

Thank you!

Respectfully,

David M. Williams, Plan Administrator  
FOR THE BOARD

NOTICE POSTED - RELEASED: June 16, 2020

<sup>1</sup> The current seat of Matt Petty expires 12-2020.

**Remember to Visit Us: [bbffp.org](http://bbffp.org)**

# VOTING INSTRUCTIONS

1. OPEN BALLOT ENVELOPE ONCE RECEIVED.
2. REMOVE THE CONTENTS OF THIS ENVELOPE AND YOU WILL FIND:
  - ✓ VOTING INSTRUCTIONS
  - ✓ A RETURN MAILING ENVELOPE
  - ✓ A SECRET BALLOT ENVELOPE
  - ✓ A MEMBER SIGNATURE ENVELOPE
  - ✓ A VOTING BALLOT
3. REVIEW VOTING BALLOT AND CLEARLY MARK YOUR BALLOT WITH YOUR CANDIDATE OPTION. REMEMBER YOU MUST VOTE FOR ONLY ONE MEMBER.
4. THEN PLACE THE COMPLETED VOTING BALLOT IN THE SECRET BALLOT ENVELOPE AND SEAL IT.
5. THEN PLACE THE SECRET BALLOT ENVELOPE INSIDE THE MEMBER SIGNATURE ENVELOPE AND SEAL IT.
6. THEN PRINT AND SIGN YOUR NAME ON THE OUTSIDE OF THE MEMBER SIGNATURE ENVELOPE. IF YOU FAIL TO DO SO, YOUR BALLOT WILL NOT COUNT.
7. FINALLY PLACE THE MEMBER SIGNATURE ENVELOPE INSIDE THE RETURN ENVELOPE AND PLACE IT IN THE MAIL OR BRING BY THE OFFICE OF RETIREMENT.